



AD HOC AND EMERGING ISSUES COMMITTEE OF CABINET TERMS OF REFERENCE

AUTHORITY

This Terms of Reference is established under the authority of the Executive Council (Cabinet) of the Government of the Northwest Territories (GNWT).

MANDATE

The mandate of the Ad Hoc and Emerging Issues Committee of Cabinet (the Committee) is to serve as a dedicated forum for Ministers to share information in the event of a territorial crisis or urgent event with major implications for the Northwest Territories, and bring together the perspectives of multiple ministers to identify issues, coordinate effective policy approaches and decision-making, and prompt territorial responses, monitor efforts and consider recommendations to Cabinet and/or the Financial Management Board with respect to the GNWT's focus on:

- (a) maintaining the safety and security of the residents, businesses, community governments and Indigenous governments of the Northwest Territories;
- (b) recommending whole-of-government approaches and priorities for consideration by Cabinet and/or the Financial Management Board to address the impacts of major incidents or crises on residents, businesses, community governments and indigenous governments and organizations;
- (c) leveraging federal support for territorial efforts to address major incidents or crises that have, or are expected to, negatively impact the Northwest Territories;
- (d) communications about government approaches to issues within the Committee's mandate;
- (e) providing effective support to the NWT Emergency Plan and/or individual department(s) business continuity plans; and
- (f) any ad hoc and emerging issues that do not fall within the mandate of another Committee of Cabinet.

CHAIR

The Honourable R.J. Simpson is the Chair of the Ad Hoc and Emerging Issues Committee of Cabinet. The Honourable Caroline Wawzonek is the Vice-Chair.

In the event that both the Chair and Vice-Chair are not in attendance, the Chair may designate any other member to act as Chair.

COMPOSITION

The Committee comprises the:

- Minister of Executive and Indigenous Affairs
- Minister of Finance
- Minister of Municipal and Community Affairs
- Minister of Health and Social Services
- Minister of Justice
- Minister of Infrastructure
- Minister of Industry, Tourism and Investment
- Minister of Education, Culture and Employment
- Minister of Environment and Climate Change
- Minister Responsible for Housing Northwest Territories

QUORUM

The Chair, or the Vice-Chair, and any three individuals appointed to the Committee constitutes a quorum.

OPERATIONS

The Committee:

- (a) will remain informed on emerging issues and challenges related to the Committee's mandate;
- (b) will review, coordinate and monitor actions undertaken to address the issues and challenges that fall within the mandate of the Committee or as otherwise directed;
- (c) may establish meeting procedures and policies necessary to the Committee's operations; and
- (d) may be supported by a working group of senior government leadership, as needed, based on the nature of the incident or issue, as established by the Senior Management Committee of Deputy Ministers.

OPERATIONAL SUPPORT

Cabinet Secretariat of the Department of Executive and Indigenous Affairs provides the Committee with policy and administrative support. Cabinet Communications of the Department of Executive and Indigenous Affairs provides communications support.

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February 16, 2024

Date

Chair of the Executive Council