

**DEPUTY MINISTER SOCIAL ENVELOPE COMMITTEE
TERMS OF REFERENCE**

AUTHORITY

This Terms of Reference is established under the authority of the Government of the Northwest Territories Senior Management Committee of Deputy Ministers.

MANDATE

The mandate of the Deputy Minister Social Envelope Committee is to provide an interdepartmental focus to identify issues, track efforts, coordinate policy, and offer recommendations to:

- (a) overall health and wellness of residents, including: mental health and addictions; seniors aging in place; family and community wellness; and, healthy lifestyles;
- (b) crime prevention and reduction;
- (c) safe and affordable housing and solutions to address homelessness;
- (d) improved nutrition and food security;
- (e) early childhood development and universal and affordable childcare;
- (f) K-12 and post-secondary education systems and institutions;
- (g) workforce training and development;
- (h) cultural education and Aboriginal languages;
- (i) youth leadership and capacity-building.

CHAIR AND DM LEADS

Mr. Martin Goldney shall Chair the Deputy Minister Social Envelope Committee and is the Deputy Minister Lead for the Social Envelope Committee-of-Cabinet.

COMPOSITION

The Committee comprises the:

- Deputy Minister of Health and Social Services
- President, Northwest Territories Housing Corporation
- Deputy Minister of Education, Culture and Employment
- Deputy Minister of Justice
- Deputy Minister of Municipal and Community Affairs

All Deputy Ministers have a standing invitation to attend Committee meetings.

QUORUM

The Chair and any two individuals appointed to the Committee constitute a quorum.

OPERATIONS

The Committee:

- (a) will remain informed of emerging issues and challenges related to the Committee's mandate;
- (b) will prepare a work plan of specific actions and initiatives that support a focused, coordinated, government-wide approach to the development and implementation of the committee's mandate;
- (c) may establish subcommittees to help carry out the Committee's operation;
- (d) may establish meeting procedures and policies necessary to the Committee's operations;
- (e) will meet monthly or as required at the call of the Chair;
- (f) will record and track decisions and related actions; and
- (g) will report as needed to the Senior Management Committee of Deputy Ministers.

OPERATIONAL SUPPORT

The Office of Priorities & Planning, Department of Executive, will provide the Committee with policy and administrative support; Corporate Communications, Department of Executive, will provide communications support.

27/4/17

Date



Secretary to Cabinet