



DEPUTY MINISTER ENERGY AND CLIMATE CHANGE COMMITTEE

TERMS-OF-REFERENCE

AUTHORITY

This Terms of Reference is established under the authority of the Government of the Northwest Territories (GNWT) Senior Management Committee of Deputy Ministers.

MANDATE

The mandate of the Deputy Minister Energy and Climate Committee (the Committee or ECC DMC) is to provide (a) a whole-of-government response to addressing the impacts on energy and climate change as a result of the COVID-19 pandemic; and (b) an interdepartmental focus to identify issues, coordinate policy, track efforts and offer recommendations to the Energy and Climate Change Committee-of-Cabinet with respect to the GNWT's focus on:

- (a) collaboration with other governments and organizations on addressing climate change, including the establishment of a climate change council;
- (b) implementing and coordinating actions for adaptation and mitigation;
- (c) energy policy;
- (d) making and incentivizing investments in renewable and alternative energy solutions;
- (e) coordination of communications about government approaches to energy and climate change issues, including advocating for northern and NWT perspectives on impacts, adaptation and mitigation;
- (f) Updating GNWT decision-making tools to include climate change considerations; and
- (g) Reporting on the GNWT's climate change considerations in decision-making processes.

CHAIR

The Deputy Minister of Finance will serve as the Chair of the Committee. The Deputy Minister of Executive and Indigenous Affairs will serve as the Vice-Chair of the Committee.

COMPOSITION

The Committee is comprised of the following:

- Deputy Minister of Infrastructure
- Deputy Minister of Environment and Natural Resources
- Deputy Minister of Industry, Tourism and Investment
- Deputy Minister of Executive and Indigenous Affairs
- Deputy Minister of Finance

- Deputy Minister of Municipal and Community Affairs
- President of the Northwest Territories Power Corporation

All Deputy Ministers have a standing invitation to attend Committee meetings.

QUORUM

The Chair, or Vice Chair and any two individuals appointed to the Committee will constitute a quorum.

OPERATIONS

The Committee:

- (a) will remain informed of emerging issues and challenges related to the Committee's mandate;
- (b) will prepare a work plan of specific actions and initiatives that support a focused, coordinated, government-wide approach to the development and implementation of the GNWT's mandate for matters within the mandate of the Committee;
- (c) may establish subcommittees to help carry out the Committee's operation;
- (d) may establish meeting procedures and policies necessary to the committee's operations;
- (e) will meet monthly or as required at the call of the Chair;
- (f) will record and track decisions and related actions;
- (g) will report as needed to the Senior Management Committee of Deputy Ministers; and
- (h) will ensure Ministers are briefed before the meeting of the Energy and Climate Change Committee-of-Cabinet.
- (i) will bring departmental staff members they deem appropriate to listen to the Committee's discussions and assist in the implementation of the Committee's direction.

OPERATIONAL SUPPORT

Cabinet Secretariat of the Department of Executive and Indigenous Affairs will provide the Committee with policy and administrative support. Corporate Communications of the Department of Executive and Indigenous Affairs will provide communications support.

Cabinet Secretariat will:

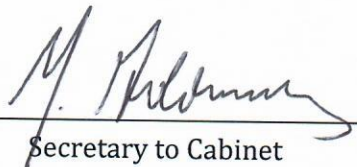
- support the Chair and Vice Chair to prepare for Deputy Minister Committee and/or Committee-of-Cabinet meetings (as per Operations (h));
- provide the Committee members and the Secretary to Cabinet with a brief written summary of the discussions including a list of the action items following each meeting of the Committee; and
- provide interdepartmental coordination on matters related to the Committee's work, including coordinating the meetings and work of subcommittees (as per Operations (c)).

Corporate Communications will:

- provide high-level strategic communications advice at Committee meetings; and
- lead thematic overarching communications planning as required by the Committee.

JUL 10 2020

Date



Secretary to Cabinet