



## DEPUTY MINISTER ECONOMIC DIVERSIFICATION AND GROWTH & ENVIRONMENT COMMITTEE

### TERMS-OF-REFERENCE

#### AUTHORITY

This Terms of Reference is established under the authority of the Government of the Northwest Territories (GNWT) Senior Management Committee of Deputy Ministers.

#### MANDATE

The mandate of the Deputy Minister Economic Diversification and Growth & Environment Committee (the Committee or EDGE DMC) is to provide (a) a whole-of-government response to addressing the impacts on economic diversification and growth, and the environment as a result of the COVID-19 pandemic; and (b) an interdepartmental focus to identify issues, coordinate policy, track efforts and offer recommendations to the Economic Diversification and Growth & Environment Committee-of-Cabinet with respect to the GNWT's focus on:

- (a) supporting regional economic growth and diversification;
- (b) workforce training and development and increasing employment in small communities;
- (c) post-secondary education systems and institutions;
- (d) partnerships with Indigenous and northern business;
- (e) leveraging federal support for GNWT transportation and telecommunications infrastructure priorities;
- (f) supporting non-renewable resource exploration and development;
- (g) supporting growth in non-extractive sectors;
- (h) maximizing benefits from development;
- (i) government procurement and contracting;
- (j) land use, sustainability and resource management systems; and
- (k) food security including affordability, production and marketing.

#### CHAIR

The Deputy Minister of Education, Culture and Employment will serve as the Chair of the Committee. The Deputy Minister of Infrastructure will serve as the Vice-Chair of the Committee.

## COMPOSITION

The committee is comprised of the following:

Deputy Minister of Industry, Tourism and Investment

- Deputy Minister of Education, Culture and Employment
- Deputy Minister of Environment and Natural Resources
- Deputy Minister of Lands
- Deputy Minister of Infrastructure
- Deputy Minister of Executive and Indigenous Affairs
- Deputy Minister of Finance
- Deputy Minister of Municipal and Community Affairs
- President of the Northwest Territories Housing Corporation
- Associate Deputy Minister of Post-Secondary Education and Renewal

All Deputy Ministers have a standing invitation to attend Committee meetings.

## QUORUM

The Chair, or Vice Chair and any two individuals appointed to the Committee will constitute a quorum.

## OPERATIONS

The Committee:

- (a) will remain informed of emerging issues and challenges related to the Committee's mandate;
- (b) will prepare a work plan of specific actions and initiatives that support a focused, coordinated, government-wide approach to the development and implementation of the GNWT's mandate for matters within the mandate of the Committee;
- (c) may establish subcommittees to help carry out the Committee's operation;
- (d) may establish meeting procedures and policies necessary to the committee's operations;
- (e) will meet monthly or as required at the call of the Chair;
- (f) will record and track decisions and related actions;
- (g) will report as needed to the Senior Management Committee of Deputy Ministers; and

- (h) will ensure Ministers are briefed before the meeting of the Economic Growth and Diversification & Environment Committee-of-Cabinet.
- (i) will bring departmental staff as they deem appropriate to listen to the Committee's discussions and assist in the implementation of the Committee's direction.

## **OPERATIONAL SUPPORT**

Cabinet Secretariat of the Department of Executive and Indigenous Affairs will provide the Committee with policy and administrative support. Corporate Communications of the Department of Executive and Indigenous Affairs will provide communications support.

Cabinet Secretariat will:

- support the Chair and Vice Chair to prepare for Deputy Minister Committee and/or Committee-of-Cabinet meetings (as per Operations (h));
- provide the Committee members and the Secretary to Cabinet with a brief written summary of the discussions including a list of the action items following each meeting of the Committee; and
- provide interdepartmental coordination on matters related to the Committee's work, including coordinating the meetings and work of subcommittees (as per Operations (c)).

Corporate Communications will:

- provide high-level strategic communications advice at Committee meetings; and
- lead thematic overarching communications planning as required by the Committee.

April 30, 2020

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Date



Secretary to Cabinet/Deputy Minister  
Executive and Indigenous Affairs